

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS COLLEGE BAUCHI, BAUCHI STATE

INVITATION TO TENDER FOR THE EXECUTION OF 2011 APPROPRIATION FEDERAL GOVERNMENT GIRLS COLLEGE BAUCHI, BAUCHI STATE

The Federal Government of Nigeria has allocated funds for The Federal Government Girls College Bauchi, Bauchi State in the 2018 appropriation for the execution of policies, Programmes and Protects towards achieving the mandate of the College. Accordingly, the College wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects.

(2.1) CATEGORY A (WORKS)

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
W1	Renovation of Dinning Hall and Furnishing	FGGC Bauchi
W2	Internal Roads Construction and Drainage	FGGC Bauchi

(2.2) CATEGORY B (GOODS)

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
G1	Procurement of Utility Vehicle	FGGC Bauchi

(3) ELIGIBILITY REQUIREMENTS:

Prospective bidders must possess the under-listed requirements to be eligible in this procurement:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years **valid till 31 December, 2018**; with minimum average turnover of N20 million;
- (c) Evidence of current Pension Compliance Certificate **valid till 31 December, 2018**;

- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate **valid till 31 December, 2018;**
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate **valid till 31 December,**
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Provider by submission of Interim Registration Report (IRR) expiring on 1/1/ 2019 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the College or the Bureau of public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct all in Particular;
- (h) Company's Audited Account for the Last three (3) years (2015, 2016, 2017);
- (i) Evidence of financial Capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of key Staff to be deployed for the project, including copies of their Academic/professional qualifications.
- (k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five (5) years including Letters of Awards and Job completion certificate of the Project;
- (l) List of Equipment with proof of Ownership/Lease (for works)
- (m) For joint venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner;
- (n) only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorized representatives should bid for Lot G1; and
- (o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENT;

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Principal Office, FGGC Bauchi on evidence of payment of a non-refundable fee of N10,000.00, paid into the Federal Government Girls College Bauchi's Remits account in any commercial bank.

(5) SUBMISSION OF TENDER DOCUMENT;

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only In MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Principal, Federal Government Girls College Bauchi, Bauchi State and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Principal's Office, FGGC Bauchi not later **than 12 noon 4 October, 2018**.

(6) OPENING OF BID

The technical bids will be opened immediately after the deadline for submission **by 12 noon 4 October, 2018** in the College Staff Common Room in the presence of bidders or their representatives, while the Financial bids will be kept unopened. Please, ensure that you sign the Bid Submission Register in the office of the Tender Secretary, FGGC Bauchi, as FGGC Bauchi will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Technical Officer on e-mail fggcbauchi@yahoo.com

(7) GENERAL INFORMATION

(a) Bids must be in English Language and signed by an official authorized by the bidder;

(b) Bids submitted after the deadline for submission would be returned un-opened;

(c) Bidders should not bid for more than one(1) Lot,

(d) AH costs will be borne by the bidders;

(e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of unsuccessful bidders will be returned un-opened; and

(f) The FGGC Bauchi, is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED

THE PRINCIPAL

FGGC BAUCHI